

Job Title: Delivery Driver

Reports To: Operations Manager

Summary: Transports food to local stores and businesses by performing the following duties.

Duties and Responsibilities include the following. Other duties may be assigned.

- Picks up, loads, and delivers perishable food to local businesses.
 - Uses proper planning to ensure on-time delivery of products.
 - Possesses confidence to drive safely in all types of weather.
 - Monitors and maintains required temperature in cargo area of delivery vehicle.
 - Adjusts the route as needed to accommodate traffic and road construction.
 - Maintains effective communication with manager and store personnel, as necessary.
 - Sets priorities and maintains flexibility when adjusting to last minute changes.
 - Moves 15-50 pounds while ascending and descending a delivery van.
 - Responsible for proper store stock rotation.
 - Monitors batches and inventory thoroughly.
 - Performs other duties as assigned.
- **Shift:**
Monday – Packaging 9am-6 pm
Tuesday, Wednesday, Thursday – Delivery 5:00 am-2 pm
Fridays and weekends off

Language Ability:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of internet software or be willing to learn some basics.

Certificates and Licenses:

- Valid Oregon or Washington driver's license
- Valid automobile insurance
- Food Handler's Card

Equipment:

- Food transit delivery vehicle (provided by company)
- Thermo King refrigeration unit (also provided by company)

Knowledge, Skills, and Other Abilities:

- Safe driving habits
- Time management skills
- Effective communication skills
- Professional representation of our company
- GPS or navigation skills helpful

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, use hands, reach with hands and arms, and climb or balance. The employee is frequently required to talk or hear. The employee is occasionally required to stand, walk, and taste or smell. The employee must regularly lift and/or move up to 35 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to work near moving mechanical parts. The employee is frequently exposed to outdoor weather conditions and extreme cold (non-weather). The employee is occasionally exposed to fumes or airborne particles and toxic or caustic chemicals.

The noise level in the work environment is usually quiet.

Job Type: Full-time

Pay: \$18.00 per hour + benefits (health/dental insurance, employee assistance program, bonus)

COVID-19 considerations:

All delivery drivers are required to wear face masks per state law and encouraged to use hand sanitizer frequently between deliveries. Storage crates are washed periodically and sanitized upon return to the facility.